Lr.no.01/mech2019/SRVEC/Dated 19.08.2019

To:

 A.K.ENTERPRISE

 ROORKEE 247667

 Our Ref. No.: AKE/1295/2019/Drawing

By **Mr. G. SWAMINATHAN** **SALES EXECUTIVE (TAMIL NADU),**

Dear Sir,

Sub: Quotation finalized – purchase order sending – for confirmation –

Engineering graphics items - reg.

 Ref: AKE/1259/2022/Drawing/ Date:12.03.2022– Reg,

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As per the reference cited above we have ordered for your firm.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.NO | EQUIPMENT | PRICE | QUANTITY | AMOUNT |
| 1 | **MINIDRAFTER -2500 AL (HEAVY DUTY)**  | **136.50/- Each** | **140 Nos.** |  **18,200.00** |
| 2 | **PENCIL COMPASS** | **18/- Each** | **140 Nos.** | **2,520.00** |
| 3 | **PENCILS – H, HB (Set of 2)** | **12/- Set** | **140 Nos.** | **1,680.00** |
| 4 | **ERASER** | **3.50/- Each** | **140 Nos.** | **490.00** |
| 5 | **SHARPENER** | **3.50/- Each** | **140 Nos.** | **490.00** |
| 6 | **DRAWING BOARD CLIPS : (Set of 4) – STEEL** | **12/- Set** | **140 Nos.** | **1,680.00** |
| 7 | **PROTRACTOR – SEMI CIRCULAR** | **9/- Each** | **140 Nos.** | **1,260.00** |
| 8 | **MICRO TIP PENCIL 0.7MM WITH LEADS** | **17/- Each** | **140 Nos.** | **2,380.00** |
| 9 | **TRANSPARENT SCALE – 30CM** | **8/- Each** | **140 Nos.** | **1,120.00** |
| **total** | **29,820.00** |
| **IGST @12% =** | **3,578.40** |
| **Grand Total =** | **33,398.40** |

1 Unit = 213

Required = 140 Units (140\*213 = 29820)

**TERMS AND CONDITIONS :-**

1. **Prices: Prices quoted are F.O.R. College by reliable Cargo.**
2. **G.S.Tax : GST @ 12% on Drawing Instruments.**
3. **Delivery : Immediate. Within 1-2 days from the date of confirmation of your order. All Items in Ready Stock.**
4. **Validity : 90 days from the date of quotation.**
5. **Payment : C.O.D. post dated cheque to be handed over to cargo person at the time of goods delivery.**

 Thanking you,

 Yours faithfully,

 DGDHFHFHFFGHHFGHF

 (HEAD OF THE DEPARTMENT – MECH)

 MOB: 98436T657